SANTA MONICA COLLEGE

Hand Delivery
Confidential

March 8, 2017

Ms. Laura Tull
PO Box 292456
Los Angeles, CA 90029

Subject: **Letter concerning conduct**

Dear Ms. Tull:

When necessary, Santa Monica College will put into place a Temporary No Contact Order directing a student from having no contact with another student or employee. This is done to help create an environment that is free from harassment and/or threats of violence. When this action is taken, it is not an indication that Santa Monica College has determined an individual has actually violated College rules; rather, it is a method of protecting individuals involved during the pendency of an investigation.

This letter provides you with direction concerning your conduct while attending Santa Monica College, and was necessitated by the fact that there have been complaints made concerning your conduct.

You are hereby directed to have no contact with **Carrie Finklea**, student at Santa Monica College.

This temporary no contact order applies to direct contact and indirect contact with the above named individual. This includes, but is not limited to, the following:

- *Face-to-face contact*
- *Contacting through social networks including on mutually "liked" pages*
- *Blog or social network postings regarding the person named above*
- *Email or other written correspondence*
- *Phone calls, voice mails, and text messages*
- *Making contact through a third party, including mutual friends*
- *Following the individual*

This temporary no contact order does not prevent you from attending any classes you might have in which Carrie Finklea is also enrolled.

Santa Monica Community College District • Office of Human Resources
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